



Use of Students/Trainees Policy

The Indigo Childcare Group is actively used as a prime example of Day Care Practice we are frequently asked to take Students/Trainees.

- There is a named student coordinator who is the point of contact for students and lecturers.
- An induction is given to all students/trainees and they will receive a student manual detailing what is expected of them whilst they are in placement (students must sign that they have received and understood their manual).
- All students/trainees will not be permitted to commence training until Disclosure of Scotland checks have been completed satisfactory.
- Whilst in placement students/trainees will be appointed a key worker who will monitor and evaluate their progress.
- If a student/trainee is working on a project which involves an individual child, the parent/carer will be consulted beforehand.
- All students/trainees are supernumerary and will never be left alone with the children.

Date Implemented: 28 June 2011

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